



Activities Weekend

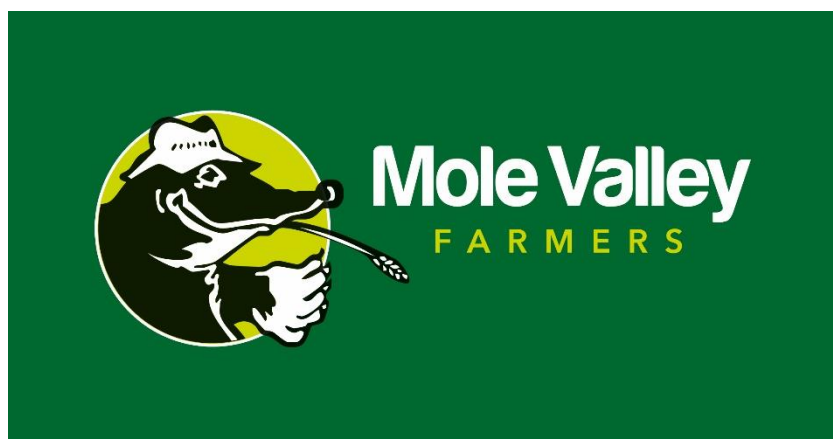
Weston super Mare

2nd – 4th March 2018

Rules Booklet & Timetable

Kindly sponsored by:

**AREA WEEKEND
REGISTRATION 2018**



All members will need to collect their wristband for the weekend dances at registration.

Registration Times

Venue: Tropicana Foyer

On: Friday 2nd March 2018

Times: 13.00 – 18.00
20.00 – 23.00

On: Saturday 3rd March 2018

Times: 20.00 – 23.00

Over 18 members will be required to show their valid membership card (with photograph and signature) and a form of photographic ID (**no wristbands will be given out without valid ID – driving license or passport**). Photographic ID will also be required on entry to the dances.

Under 18 members will be required to bring their valid membership cards (with photograph and signature). Parental consent and supervising adult forms should be submitted to the Somerset YFC office before the weekend.

The **over 21 supervising member MUST accompany the UNDER 18 member(s)** they are supervising at the time of registration. Failure to be present will result in the under 18 member(s) being refused their wristband until the supervising member is present. An **over 21 member is able to supervise a maximum of 2 under 18's**.

NO MEMBERSHIP CARD + PHOTO ID = NO WRISTBAND

All wristbands are numbered and allocated to each member as stated on your weekend booking form. Once members have obtained wristbands, these will act as entry to dances on Friday 2nd and Saturday 3rd March, Wristbands lost throughout the weekend will NOT be re-issued **but if a broken wristband is brought back to the Help Desk during Registration Times it will be replaced for a cost of £10 subject to a Database and ID check.**

PROGRAMME

Competitions Venue – Broadoak School, Weston super Mare BS23 4NP
 Dance Venue – Tropicana, Marine Parade, Weston super Mare BS23 1BE
 Sports Venue – Broadoak School, Weston super Mare BS23 4NP
 Pantomime Venue – The Playhouse, Weston super Mare, BS23 1HP

FRIDAY

21:00 –02:00 Dance: Black Tie Tropicana

SATURDAY

09:30	Junior Member of the Year	Broadoak School
09:30	Junior Reading	Broadoak School
09:30	Situations Vacant	Broadoak School
12:30	AGRI Forum & lunch	Tropicana
14:00	Junior Public Speaking	Broadoak School
14:00	Just a Minute	Broadoak School
19:00	Jump Rope	Tropicana
20:00	Disco Dancing	Tropicana

21:00 –02:00 Dance: Fancy Dress – Cowboys & Indians Tropicana

SUNDAY

08:30	Pantomime Rehearsals	The Playhouse
10:00	Senior Member of the Year	The Playhouse
10:00	Sports – Dodgeball, Hockey, Frisbee	Broadoak School
14:00	Pantomime Final followed by results	The Playhouse

<u>Item to be received by the Somerset YFC office (gillian@somersetyfc.org.uk)</u>	<u>Date the item needs to be received by</u>
Entry Forms (Please use NFYFC ones)	02.02.2018
Synopsis form for Senior M of T Y	02.02.2018
Synopsis form for Junior M of T Y	02.02.2018
Situation Vacant CV, Cover Letter & Advert	09.02.2018
Risk Assessment for Entertainments	09.02.2018
Music for Entertainments	09.02.2018
Music for Street Dance	09.02.2018
Music for Cheerleading	09.02.2018

NOTES

The South West Area YFC is an inclusive organisation that encourages and supports the participation of all our members. If you require any additional support or resources to participate effectively in any element of this competition, please contact the office two weeks prior to the competition to allow us to work with you so that specific arrangements can be made.

LATE WITHDRAWAL OF ENTRIES

- No deposits will be required from county teams prior to the competition.
- **However**, withdrawals or cancellations made in the two (2) weeks before the day of the final will result in an administration charge of **£25** and if a team withdraws within 48 hrs of the start of the competition final it will result in an administration charge of **£50**.
- All administration charges are invoiced to County Federations and not the team/individual.

JUDGES DECISION AND COMPLAINTS

- The Judges' decision is final.
- Written notification of **intention to lodge a complaint or to dispute the result must be received by the Chief Steward on the day of the competition no later than 1 hour of the results being announced.**

Following the above, the detail of the complaint or dispute of the results must be received in writing to Somerset YFC, The Old School, Westonzoyland, Bridgwater, TA7 0LN **within 3 working days of the competition final.**

Official complaints or disputes can be made by Competitors (finalists) or County Chair's only.

EXPENSES

The South West Area YFC is not responsible for any expenses incurred by competitors or for arrangements for accommodation or travel.

GENERAL RULES

1. **Health & Safety / Safeguarding**

- 1.1. All competitions carried out at every level must comply with Health and Safety and Safeguarding legislation and meet the relevant safety standards.
- 1.2. All competitors must be a paid up member of the County they are representing, with a valid membership card for insurance purposes.
- 1.3. All Under 18 members must complete a South West Area Parental Consent form, **and also a form to be completed if being supervised by a YFC member over the age of 21** (and not the parent/guardian)
- 1.4. It is compulsory that members under the age of 18 carry a copy of the completed Parental Consent form with them on the day of the South West Area final.
- 1.5. It is the responsibility of the County Federation to ensure these forms are completed and returned in to South West Area Host County no later than 10 working days prior to the competition.

Please Note: South West Area YFC will not accept responsibility for any members under the age of 18 who have not produced their Parental Consent Form either in advance to the South West Area Host County or on the day of the South West Area Final. If the relevant forms are not received by the time of the South West Area Final then, in accordance with the Federation's Safeguarding Policy, members will not be allowed to take part.

2. **Membership cards**

- 2.1. All competitors will be required to produce on the day of each round of the competition their **current, signed NFYFC membership card** that has the members' photograph properly attached. A valid card will state the number of the County for which the member is able to compete for.
- 2.2. All competitors must be registered on the NFYFC Silo Database on or before the County Round of any competition they compete in. This rule applies to any substitutes that are used at any round of a competition.
- 2.3. This rule also applies to members in their last year of competition, where the NFYFC Final falls into the following year. Associate members, although not eligible to compete in 2017-2018 competitions, they must hold a 2017-2018 membership card to compete in the NFYFC Finals held on or after 1 September 2017 for the competition they competed in the previous membership year.
- 2.4. Failure to produce a membership card on the day of a competition will require the member to pay a £20 fine and prove their ID. Members aged 18 or over will need to confirm their ID using another form of photo-ID and members under 18 will be identified via another form of photographic ID or the parental consent forms submitted prior to the competition. **For all Sport Competitions ensure to read the rules carefully as this point will not apply.**

ALL SPORTS ARE A NO CARD = NO PLAY POLICY.

- 2.5. A member who fails to produce their card on the day of a competition must, within 7 days of the competition, confirm that they are a member of a YFC Club affiliated to the NFYFC. If this is not confirmed to the South West Area (gillian@somersetfc.org.uk), the competitor/the whole team will be automatically disqualified from the competition and marks will be re-awarded accordingly.
- 2.6. The South West Area Committee reserves the right to ask all YFC competitors to show another form of identification that clearly states the competitors date of birth.

Please Note: In the absence of a County Round, members must be signed up on the NFYFC Silo Database prior to the first round that the member/team competes in a competition.

3. Representing one YFC Club only

- 3.1. **Spirit of fair competition within YFC.** Members can only compete for **one** YFC Club when participating in NFYFC Competitions programme in any given year (1 September – 31st August) even if they hold more than one membership card.
- 3.2. This rule should be applied by County Federations – at the district/county rounds of the competitions throughout the year. This maintains the spirit of fair competition within YFC. To be clear each Club is affiliated to **one** County Federation and the County Federation fits within **one** of the Areas.
- 3.3. A County Federation may enter a composite team at any round of the competition, provided all competitors are signed up on the NFYFC Silo Database on or before the date of the County final or first round they compete at.

Please Note - Area Committee's may apply to the NFYFC Competitions Steering Group Chair for a special dispensation, to allow an Area Composite Team (made up of County Federation's within that Area only) to compete in an NFYFC Final. No NFU Trophy points can be awarded to an Area Composite Team.

4. Participation in NFYFC competition finals

- 4.1. NFYFC is an inclusive organisation that encourages and supports the participation of all our members. If you require any additional support or resources to participate effectively in any element of this competition, please contact the South West Area Host County two

weeks prior to the competition final to allow us to work with you so that specific arrangements can be made.

5. **Late Withdrawal of Entries**

- 5.1. No deposits will be required from county teams prior to the NFYFC final.
- 5.2. **However**, withdrawals or cancellations made after **2nd March 2018** (South West Area Weekend) will result in a fine of **£50** to the County Federation. Exception to this rule is noted below.
- 5.3. This rule will apply to Competitions incurring considerable expenses and/or manpower to stage the Area Final or those Competitions where a team withdrawing affects the draws made. Please see the specific competition rules for the deadline for withdrawals for:
 - 5.3.1. After Dinner Speaking and Debating
 - 5.3.2. Fence Erecting

6. **Judges decisions and complaints**

- 6.1. The Judges' decision is final.
- 6.2. Written notification of ***intention to lodge a complaint or to dispute the result must be received on the day of the competition no later than 1 hour of the results being announced; this must be given to Chief Steward of Event (if available) or alternatively the Steward of the Competition.***
- 6.3. Following the above, the detail of the complaint or dispute of the results must be received by emailing gillian@somersetyfc.org.uk ***within 3 days of the competition final***
- 6.4. Official complaints or disputes can be made by Competitors (finalists) or County Chair's only.
- 6.5. Official complaints will be dealt with by South West Area Chairman, South West Area Secretary and South West Area Weekend Secretary within 7 days of receipt of the complaint and will communicate back in writing.
- 6.6. South West Area reserves the right to pass this complaint to NFYFC if not resolved within the specified time noted in point 6.5. The writer of the complaint will be notified if this is required.

7. **Amendments**

- 7.1. South West Area YFC reserve the right to amend or cancel any of the rules.

8. **Expenses**

- 8.1. South West Area YFC is not responsible for any expenses incurred by competitors or for arrangements for accommodation or travel.

9. **Behaviour and Material Content**

- 9.1. Unacceptable behaviour by competitors or supporters of teams which brings YFC into disrepute; or which may be deemed to adversely affect other competitors/performances will be penalised.
- 9.2. YFC Members are reminded that material of a questionable nature should not appear in any performance or speech. Material of a questionable nature will be penalised.

South West Area Activities Weekend 2018

Somerset Federation of Young Farmers' Clubs

The Old School

Westonzoyland

Bridgwater

Somerset

TA7 0LN

01278 691711

Specific Competitions Queries – gillian@somersetyfc.org.uk



NFYFC Mace Debate

Adapted from English Speaking Union rules

26 & under

RULES

Competition Aim

To encourage members aged 26 or under to work as a team and develop their debating skills.

Learning outcomes

Develop knowledge of controversial issues and world affairs, while enhancing speech writing, public speaking, analytical thinking skills and confidence.

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at <http://www.nfyfc.org.uk/document.aspx?docid=32623>

1. DATE AND VENUE

- 1.1 The SWA final will be held on Sunday 11th February 2018, at Somerset YFC, The Old School, Westonzoyland starting at 10.30am.
- 1.2 After Area Eliminators, Regional Eliminator Finals for North and South of England will be held on Saturday 17th March 2018. Venues to be confirmed.
- 1.3 After Regional Eliminators, the NFYFC Final will be held at Competitions Day on Saturday 30th June 2018 at Stafford County Showground.

2. REPRESENTATION

- 2.1. Counties may enter one team per 600 members or part thereof in the Area Final.

2.2. Areas will be represented in the Regional Final by one team per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 2, South East Area 1 and Wales 2)

2.3. Regions will be represented at the National Final (after Regional Finals) by one County team per 6,000 members or part thereof. (**Northern 2; Southern 2; Wales 1**)

3. **ELIGIBILITY**

3.1. A team shall consist of **FIVE (5)** members, who must all be 26 years of age or under on 1 September 2017 and full members of a Club affiliated to the NFYFC.

4. **SUBSTITUTION**

4.1. If 3 or more of the original team are unable to compete at the next round the next highest scoring team will represent area/region.

4.2. **All substitutes must have been eligible to compete in the County Final.**

5. **PROCEDURE**

5.1. The team will comprise of a Chairman, two speakers for the Proposition and two speakers for the Opposition.

5.2. The teams will be split so that the Chairman from Team A will work with the two propositions from Team B and the two oppositions from Team C.

5.3. Debating subjects in the National Finals will be provided by the NFYFC twenty one days prior to the competition. Area rounds will debate subjects provided by the Area Committee twenty one days prior to the competition.

5.4. The Chairman and Debaters must be available to meet each other at least thirty minutes before competing time, to enable the Chairman to prepare his/her introductory notes.

5.5. **Points of Information**

5.5.1. These are central to the interactivity of the debate and demonstrate ability to engage in arguments (approx 25% of the teams marks are for listening and response)

5.5.2. These cannot be made during the first and last minute of the main speeches or during the summary speeches, this time is known as protected time.

5.5.3. Points of Information are included in the time limit.

5.6. **Rebuttal**

5.6.1. Addressing the other side's arguments during your own speech is known as rebuttal

5.6.2. The aim of rebuttal is to undermine the oppositions case and leave your own case looking stronger

5.6.3. Rebuttal can be at any time during the speech but make sure the audience and adjudicators are clear that you are addressing the others sides arguments

5.7. The Vote shall be taken by a show of hands.

5.8. The Chairman shall announce the result of the Vote and declare the meeting closed.

6. **SCALE OF MARKS**

Chairman

30

Expression and delivery (5)

Organisation and prioritisation (5)

Accuracy of timing (10)
Overall control of debate (10)

First Proposition - Main Speeches (1st Speaker) 40

Expression and delivery (10)
Organisation and prioritisation (10) (includes timing – 1 mark deducted per 30 seconds over or part thereof)
Reasoning and evidence (10)
Listening and response (10)

First Opposition - Main Speeches (1st Speaker) 40

Expression and delivery (10)
Organisation and prioritisation (10) (includes timing – 1 mark deducted per 30 seconds over or part thereof)
Reasoning and evidence (10)
Listening and response (10)

Second Proposition - Main Speeches (2nd Speaker) 40

Expression and delivery (10)
Organisation and prioritisation (10) (includes timing – 1 mark deducted per 30 seconds over or part thereof)
Reasoning and evidence (10)
Listening and response (10)

Second Opposition - Main Speeches (2nd Speaker) 40

Expression and delivery (10)
Organisation and prioritisation (10) (includes timing – 1 mark deducted per 30 seconds over or part thereof)
Reasoning and evidence (10)
Listening and response (10)

Opposition Summary Speech - Summary Speeches 20

Expression and delivery (5)
Organisation and prioritisation (5) (includes timing – 1 mark deducted per 30 seconds over or part thereof)
Reasoning and evidence (5)
Listening and response (5)

Proposition Summary Speech - Summary Speeches 20

Expression and delivery (5)
Organisation and prioritisation (5) (includes timing – 1 mark deducted per 30 seconds over or part thereof)
Reasoning and evidence (5)
Listening and response (5)

Total per team 230

(Includes Chairman, 2x Opposition Speakers 2x Proposition Speakers and 2 x Summary Speeches)

Further guidelines on how to be a successful debating team can be found via the competitions tab at www.nfyfc.org.uk or in The Source or www.esu.org. On both pages The Speech and Debate Competition Handbook (Use the Mace Section) can be downloaded.

7. AWARDS

7.1. SWA YFC Finals

7.1.1. SWA YFC Prize Cards will be awarded to teams placed 1st, 2nd and 3rd on the day of the Final

NFYFC Member of the Year

17 years & under

R U L E S

Competition Aim

To encourage junior YFC members to record and evaluate their YFC, educational and community contributions and achievements over the past year via a Curriculum Vitae, Presentation and Interview.

Learning outcomes

Communication skills, presentation skills and personal development skills

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at <http://www.nfyfc.org.uk/document.aspx?docid=32623>

As a national finalist in the junior member of the year competition you are automatically offered a place on the NFYFC Youth Forum group. The group is one of the five steering groups of NFYFC and all its members are aged under 21. The youth forum works to improve the YFC membership for younger members by ensuring the voices and opinions of those members are heard and acted upon at a national level.

1. DATE AND VENUE

- 1.1. The SWA final is on Saturday 3rd March at Broadoak School, Weston super Mare starting at 9.30am.
- 1.2. After Area Eliminators, the National Final will be held at Competitions weekend at the County Showground, Stafford on Saturday 30th June, 2018.

2. REPRESENTATION

- 2.1. Counties may enter one competitor per 600 members or part thereof in Area Eliminators.
- 2.2. Areas will be represented by **one** competitor in the Final competition. (Northern Area 1, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 1, South East Area 1 and Wales 1)
- 2.3. Member of the Year (17 & under) competitors are eligible to compete in a second NFYFC final on the same day if applicable.

3. ELIGIBILITY

- 3.1. The competitor must be 17 years of age or under on 1st September 2017 and a full member of a Club affiliated to the NFYFC.

4. SUBSTITUTION

- 4.1. If the competitor through to the National Final has to withdraw from the competition, then the next highest placed competitor will represent the Area.
- 4.2. **All substitutes must have been eligible to compete in the County Final.**

5. PROCEDURE

5.1. PART 1 – SYNOPSIS FORM

- 5.1.1. **28 DAYS prior** to the National Final competitors will be required to submit to the Competitions Department at NFYFC a completed synopsis form (attached) to be no more than 2 sides of A4,

detailing their YFC activities. It is recommended that this form be used at County and Area level. (Special emphasis should be placed on their involvement at Club level).

5.2. **PART 2 – PRESENTATION & FORMAL INTERVIEW**

- 5.2.1. The Competitor is requested to prepare a presentation using Microsoft power point software to include the competitors experiences gained at YFC Club, County and including activities outside of YFC.
 - 5.2.2. The presentation should be based on experiences gained in the 12 months before the competition final. Competitors are therefore expected to build on the presentations they give at the Area round of the competition held earlier in the year.
 - 5.2.3. This presentation is to compliment your Synopsis Form
 - 5.2.4. Timing – no less than 3 and no more than 10 minutes.
 - 5.2.5. The presentation will be made to the judges.
 - 5.2.6. On completion of the presentation judges will ask questions on the Synopsis Form, on the competitor's knowledge of YFC and/or current issues or news relating to young people.
- 5.4 At the NFYFC National Final a laptop and projector will be provided. Area Finals should organise and provide their own equipment.

6. **SCALE OF MARKS (At the national final)**

Synopsis Form	30
Presentation to judges (activities inside & outside YFC)	30
Formal Interview	30
Appearance	10
TOTAL MARKS	100

Penalties: Time deductions are one mark for each half-minute (or part thereof) over or under the allocated time of the presentation. The judges may also deduct marks if the timings are below half of what is expected.

7. **SWA YFC AWARDS**

- 7.1** SWA YFC Prize Cards will be awarded to members placed 1st, 2nd and 3rd on the day of the Final

NFYFC Reading

14 & under

RULES

Competition Aim

To encourage members aged 10 – 14 to work as a team and develop their public speaking skills.

Learning outcomes

Communication skills, presentation skills and personal development skills.

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at <http://www.nfyfc.org.uk/document.aspx?docid=32623>

1. **DATE AND VENUE**

- 1.1. The SWA finals will be on Saturday 3rd March 2018 at Broadoak School, Weston super Mare starting at 9.30am.
 - 1.2. After Area Finals, the National Final will be held on Competitions Day, Saturday 30th June 2018 at Staffordshire Showground.
2. **REPRESENTATION**
 - 2.1. Counties may enter one team per 600 members or part thereof in Area Finals.
 - 2.2. Areas will be represented in the final by one team per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 2, South East Area 1 and Wales 2)
3. **ELIGIBILITY**
 - 3.1. A team shall consist of **three (3)** members, each of whom must be 14 years of age or under on 1st September 2017 and full members of a Club affiliated to the NFYFC.
4. **SUBSTITUTION**
 - 4.1. If 2 members of the original team are unable to compete at the next round the next highest scoring team will represent area/region.
 - 4.2. **All substitutes must have been eligible to compete in the County Final.**
5. **PROCEDURE**
 - 5.1. The team of three members will be required to read aloud a passage selected and provided by the Judge, in English and in front of an audience.
 - 5.2. The title of the book (including ISBN number) to be used will be notified to each team three weeks prior to the day of the competition Final.
 - 5.3. The passages to be read will be given to finalists by the Chief Steward **on the day of the final.**
 - 5.4. A draw will be made for the order of appearance prior to the competition.
 - 5.5. All teams will be held in the preparation room until it is their turn to compete to avoid an unfair advantage as all teams are reading the same text. Therefore competitors and their trainer will not be allowed into the room where the competition is taking place before competing.
 - 5.6. Competitors have the choice to read from the book or from the card provided or from an electronic device such as a Kindle supplied by the competitor.
 - 5.7. The Chairmen to introduce the team and give a brief background about the book.
 - 5.8. Each member of the team (including the Chairman) will be required to read a different passage from the book, but each team will read the same set of passages as the other teams.
 - 5.9. Teams will be given 30 minutes before they compete to read through the passages with their trainer in the preparation room.
 - 5.9.1. Members may read through their given passages in the preparation room.
 - 5.9.2. Books are allowed in the preparation room beforehand.
 - 5.9.3. One Trainer per team is allowed into the preparation room.
6. **TIMING**

Chairman (opening)	2 minutes
Penalties: Time deductions are one mark for each half-minute (or part thereof) over the allocated time.	
Members reading will not have an allocated time.	

7. SCALE OF MARKS

Chairman – Introduction	<u>15</u>	15
READING OF PASSAGE		
Teamwork/Overall Presentation/Appearance	<u>15</u>	15
READER 1:		
Diction	10	
Clarity	10	
Sense & Expression (dramatic meaning)	<u>10</u>	30
READER 2:		
Diction	10	
Clarity	10	
Sense & Expression (dramatic meaning)	<u>10</u>	30
READER 3:		
Diction	10	
Clarity	10	
Sense & Expression (dramatic meaning)	<u>10</u>	30
Total marks		<u>120</u>

8. AWARDS

8.1. SWA YFC Final

8.1.1. SWA YFC Prize Cards will be awarded to teams placed 1st, 2nd and 3rd on the day of the Final

NFYFC Situations Vacant

16 to 21 years

RULES

Competition Aim

To encourage YFC members to work as an individual to prepare a Curriculum Vitae (CV) and Covering Letter for their chosen job advert. Prepare and take part in a competency based interview.

Learning outcomes

Communication, planning, presentation and personal development skills.

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at

<http://www.nfyfc.org.uk/document.aspx?docid=32623>

1. VENUE

- 1.1. The SWA YFC final will be on Saturday 3rd March at Broadoak School, Weston super Mare starting at 9.30am
- 1.2. After Area Finals, the National Final will be held at the Competitions Day on Saturday 30th June, 2018 at the County Showground Stafford.

2. REPRESENTATION

- 2.1. Counties may enter one competitor per 600 members or part thereof.
- 2.2. Areas will be represented in the Final by one competitor per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 2, South East Area 1 and Wales 2)

3. ELIGIBILITY

- 3.1. Competitors must be between the ages of 16 years of age and 21 years of age on 1st September 2017 and full members of a Club affiliated to the NFYFC. This means competitors have attained their 16th birthday on the 1st September 2017 and may be 22 on the day of the national final.

4. **SUBSTITUTION**

4.1. If the original winner at area final is unable to go to the national final, then the next highest placed competitor will represent the Area.

4.2. **All substitutes must have been eligible to compete in the County Final.**

5. **PROCEDURE**

5.1. The Competitor will be required to choose their own job advertisement to apply for, which is relevant to them. The advert must have been advertised within the last 12 months prior to the competition date. All Applicants must submit the original job advertisement with a reference as to where and when the advert was published together with a CV and covering letter.

5.2. The CV must not be more than 2 sides of A4 paper.

5.3. The Covering Letter must not be more than 1 side of A4 paper

5.4. For the National Final, applications must be submitted to NFYFC no later than 20th June, 2018

5.5. The Competitor will then be requested to attend an interview which will consist of specific questioning about the job being applied for and relevant requirements relating to the advertisement. Questions will also focus on life experiences and will be structured around the form “Tell me about a time when you” (E.g: “Tell me about a time when you had to meet a deadline). Applicants should consider the Situation (What was happening), Task (What was required), Action (What did YOU do) and the Result (What was the outcome) when answering.

6. **SCALE OF MARKS**

CV	50
Covering Letter	50
Interview	100
• Knowledge of the Industry/Organisation	
• Ability to answer questions concisely	
• Overall Impression / Appearance / Presentation	
Total marks	200

7. **SWA YFC AWARDS**

7.1 SWA YFC Prize Cards will be awarded to members placed 1st, 2nd and 3rd on the day of the Final

NFYFC Public Speaking

16 & under

RULES

Competition Aim

To encourage members aged 10 – 16 to work as a team and develop their public speaking skills.

Learning outcomes

Communication skills, presentation skills and personal development skills.

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at <http://www.nfyfc.org.uk/document.aspx?docid=32623>

1. **DATE AND VENUE**

- 1.1. The SWA YFC finals will be held on Saturday 3rd March 2018 at Broadoak School, Weston super Mare starting at 2.00pm.
- 1.2. After Area Finals the Regional Finals for North and South of England will be held on Saturday 17th March 2018.
- 1.3. After Regional Finals, the National Final will be held at Competitions Day on Saturday 30th June 2018 at Stafford County Showground.

2. **REPRESENTATION**

- 2.1. Counties may enter one team per 600 members or part thereof in the Area Final.
- 2.2. Areas will be represented in the Regional Final by one team per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 2, South East Area 1 and Wales 2)
- 2.3. Regions will be represented at the National Final (after Regional Finals) by one County team per 6,000 members or part thereof. (**Northern 2; Southern 2; Wales 1**)

3. **ELIGIBILITY**

- 3.1. A team shall consist of **three (3)** members, each of whom must be 16 years of age or under on 1st September 2017 and full members of a Club affiliated to the NFYFC.

4. **SUBSTITUTION**

- 4.1. If 2 or more members of the original team are unable to compete at the next round the next highest scoring team will represent area/region.
- 4.2. **All substitutes must have been eligible to compete in the County Final.**

5. **PROCEDURE**

- 5.1. The team shall consist of a Chairman, Speaker and Proposer of the Vote of Thanks. Competitors before and after competing may be admitted to the Competition Room.
- 5.2. The procedure will follow that of a normal meeting.
- 5.3. Fifteen minutes (15) before his or her team is due to compete; the Chairmen will be introduced to the speaker.
 - 5.3.1. The Speaker will provide written notes giving the subject chosen and personal background (e.g. school, special interests, YFC membership, Club Offices held, activities within the Club, etc.). These notes to be written on the card provided and handed to the Chief Steward at the beginning of the competition and will be **available** for the Chairman and Judges. To note that Power Point may be used as a visual aid for the Speaker but they are not to be used for the whole speech and can only be used to enhance the speech. I.e. this is **NOT** a business presentation competition.
 - 5.3.2. The Speaker, who will be the guest of another team, will choose his/her own subject. The Speaker will then answer a question put by the Proposer and then a question from the judging panel.
 - 5.3.3. The chairman will invite the judges to put one question to the speaker who will then respond.
 - 5.3.4. The Proposer will be seated in the body of the hall. He/she will take up some point in the Speaker's address, comment, agree or disagree and ask one pertinent question on the subject matter of the address. He/she will give the Vote of Thanks to the Speaker after all questions have been dealt with.
- 5.4. No communication, written or verbal between any of the team members, or the audience, will be permitted, and to do so will result in **immediate disqualification**.
- 5.5. Competitors may take notes FOR REFERENCE on to the platform as long as these notes are written on POSTCARDS. However, excessive and obvious use of notes will be penalised. No other reference books or papers may be used by teams while on the platform, except for visual aids intended to add to the understanding of the subject by the audience.

5.6. NFYFC is an inclusive organisation that encourages and supports the participation of all our members. If you require any additional support or resources to participate effectively in any element of this competition please contact the competitions department two weeks prior to the competition final to allow us to work with you so that specific arrangements can be made.

6. TIMING

Chairman (opening)	2 minutes
Speaker	6 minutes
Proposer of Vote of Thanks (question)	no time limit
Proposer of Vote of Thanks (thanks)	1 minute and 30 seconds

Penalties: Time deductions are one mark for each half-minute (or part thereof) over the allocated time by any member of the team. The judges may also deduct marks if the timings are below half of what is expected.

7. SEATING

7.1. Stewards are to make sure that competitors are seated as a team and in a designated area, separate from parents and supporters, throughout the competition.

8. SCALE OF MARKS

Speaker	Presentation of speech and ability to speak	20
	Content of speech and knowledge of subject	20
	Answer to questions	10
		<u>50</u>
Chairman		30
Proposer of Vote of Thanks		20
TEAM TOTAL		<u>100</u>

9. AWARDS SWA YFC FINAL

9.1. SWA YFC Prize Cards will be awarded to teams placed 1st, 2nd and 3rd on the day of the Final

NFYFC Just A Minute

21 & under

RULES

Competition Aim

Encourage YFC members to speak in public, without the formalities of addressing a formal gathering, to be quick thinking and humorous and to entertain an audience

Learning outcomes

Broadened vocabulary, confidence, use of humour

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at <http://www.nfyfc.org.uk/document.aspx?docid=32623>

1. DATE AND VENUE

- 1.1. The SWA YFC final will be held on Saturday 3rd March 2018 at Broadoak School, Weston super Mare starting at 2.00pm
- 1.2. After Area Eliminators, the final will be held at Competitions Day on Saturday 30th June 2018 at Stafford County Showground.

- 1.3. Regional Eliminator Semi Finals for North and South of England will be held on Saturday 17th March 2018. Venues to be confirmed.
2. **REPRESENTATION**
 - 2.1. Counties may enter one team per 600 members or part thereof in the Area Final.
 - 2.2. Areas will be represented in the Regional Final by one team per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 2, South East Area 1 and Wales 2)
 - 2.3. Regions will be represented at the National Final (after Regional Finals) by one County team per 6,000 members or part thereof. (**Northern 2; Southern 2; Wales 1**)
3. **ELIGIBILITY**
 - 3.1. A team shall consist of **FOUR (4)** members, who must all be 21 years of age or under on 1 September 2017 and full members of a Club affiliated to the NFYFC.
 - 1.1. Competitors are required in person to produce on the day of each round of the competition (County/Area/Regional and National) their current and signed Membership Card, with suitable photograph, or a fine of **£20** will be imposed for non-production.
4. **SUBSTITUTION**
 - 4.1. If 3 or more of the original team are unable to compete at the next round the next highest scoring team will represent area/region.
 - 4.2. **All substitutes must have been eligible to compete in the County Final.**
5. **PROCEDURE**

The Just A Minute page of the BBC Radio 4 website lists the broadcast times of the current series. Pod casts of previous shows can also be found on that webpage as well as many recordings on YouTube. YFC members are encouraged to listen to the show or recordings of the show as they prepare for the competition rounds.

 - 5.1. The NFYFC (or competition organisers) will appoint a Chairman (Judge), a Score Keeper and a Time Keeper.
 - 5.2. On the day of the area/regional round of the competition, the same Chairman and Score Keeper will be in place for each heat of the competition and the chairman will act as judge.
 - 5.3. NFYFC will send the topics for discussion at the national final. This allows panel members to research topics and prepare factual background and comedic content. Competitors are NOT ALLOWED any notes or reminder cards when 'on stage'.
 - 5.4. A panel will consist of four members, each drawn from a different team/county federation.
 - 5.5. The panel will be given one minute to speak on a given subject/topic.
 - 5.6. The panel will speak to a total of 4 topics before the scores are computed and announced by the scorer.
 - 5.7. The four panellists are challenged to speak for one minute on a given subject without "**repetition, hesitation, or deviation**".
 - Repetition - you must try not to repeat yourself. This is only within the given subject. If the subject is lost and you gain it back again you cannot repeat anything you said earlier. You can repeat what someone else has said and you can use any part of the subject as many times as you like. People do slip up on using plurals of a given word again and again however; which is different to the singular word.

"Repetition" means the repetition of any word or phrase, although challenges based upon very common words such as "and" "is" "or" are generally rejected except in extreme cases. Words contained in the given subject are exempt unless repeated many times in quick succession. Skilful players use (sometimes obscure) synonyms in order to avoid repeating themselves. The term "BBC" can be successfully challenged for repetition of "B".

- Hesitation - can be difficult to judge, however if they say "erm" that should be a hesitation. It can be difficult when people breathe. But there is a difference between a breath and a longer pause. One place competitors slip up is pausing for laughter. That is hesitation.

"Hesitation" is watched very strictly: a momentary pause before resumption of the subject can give rise to a successful challenge, as can tripping over one's words. Even pausing during audience laughter or applause (known as "riding a laugh") is usually not permitted.

- Deviation – Is fairly simple apart from if it is an incorrect use of the grammar of a word or word within a subject it is a deviation from the given subject.

"Deviation" means deviating from the subject, but has also been interpreted as "deviating from the English language as we know it", "deviation from grammar as we understand it", deviating from the truth, and sometimes even logic, although often leaps into the surreal is allowed.

5.8. Each of the competitors shall start a topic first. A draw shall be made to determine which order the panellists speak first on each of the 4 topics (e.g. number 1 to start the first topic 1st; number 2 to start the second topic 1st etc).

5.9. The time keeper starts the clock when the first panel member starts to speak. When a challenge is made the clock is stopped. The clock is re-started when the next speaker starts to speak. Time keeper blows a whistle when 60 seconds (one minute) has elapsed.

5.9.1. Panellists should try to challenge the speaker for: **Repetition, Hesitation or Deviation**

5.10. A panellist scores a point for making a correct challenge against whoever is speaking. The chairman (judge) will decide if the challenge is correct or not and will exercise the benefit of the doubt evenly.

5.11. The speaker gets a point if the challenge is deemed incorrect and then resumes speaking on the subject/topic.

5.12. If a witty interjection amuses the audience, even though it is not a correct challenge, at the chairman's discretion, both the challenger and speaker may gain a point, the speaker then resumes speaking on the subject/topic.

5.13. A panellist who makes a correct challenge takes over the subject for the remainder of the minute, or, until he or she is correctly challenged.

5.14. The speaker also scores a point if they are the person speaking when the 60 seconds expires.

5.15. If the speaker speaks for the whole minute without being interrupted or challenged, he/she gains an extra point. (1 point for speaking when whistle blows and 1 point for speaking for one whole minute without being interrupted or challenged).

It is unusual for a speaker to speak within the three cardinal rules for any substantial length of time, whilst remaining coherent, and also being amusing. Therefore, to speak for the full minute without being challenged is a special achievement.

6. **TIMING**

6.1. Each panel will speak for one minute for each of the 4 topics.

7. **SUMMARY OF MARKS**

7.1. A panellist scores a point for making a correct challenge against whoever is speaking.

7.2. The speaker gets a point if the challenge is deemed incorrect.

7.3. If a witty interjection amuses the audience, even though it is not a correct challenge, both the challenger and speaker may gain a point, at the chairman's discretion.

7.4. A panellist also scores a point if they are the person speaking when the 60 seconds expires. An extra point is awarded when a panellist speaks for the entire minute without being challenged.

7.5. A scorer will keep scores as the rounds of the competition commence, and the winner will be team with the highest score.

7.6. **In the event of a tied score after each team has competed, the two tied teams will make two panels (2 members from team A and two from team B and vice versa). Each panel will be given one topic and a draw shall take place to determine who speaks first. The team gaining the highest scores after each panel has discussed their topic for one minute, will be the deemed the winner. Panelists may only make challenges to competitors not from their team.**

8. **PENALTIES**

8.1. The use of foul language will be penalised with a deduction of marks.

9. **SWA YFC AWARDS**

9.1.1. SWA YFC Prize Cards will be awarded to teams placed 1st, 2nd and 3rd on the day of the Finals.

NFYFC Jump Rope RULES

Competition Aim

To provide the opportunity to participate a musical activity demonstrating their skills in a competition environment

Learning outcomes

Physical fitness, teamwork, musicality, choreography, movement, performance, confidence

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at

<http://www.nfyfc.org.uk/document.aspx?docid=32623>

1. **DATE AND VENUE**

1.1. The SWA YFC final will be held on Saturday 3rd March 2018 at The Tropicana, Weston super Mare starting at 7.00pm.

1.2. After Area Eliminators, the Final will be held on Sunday 6th May at the 2018 Annual Convention.

2. **REPRESENTATION**

2.1. Counties may enter one team per 600 members or part thereof in Area Finals.

- 2.2. Areas will be represented in the final by one team per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 2, South East Area 1 and Wales 2)
3. **ELIGIBILITY**
 - 3.1. The team will consist of a four (4) competitors, all of whom must be 26 years of age or under on 1st September 2017 and full members of a Club affiliated to the NFYFC.
4. **SUBSTITUTION**
 - 4.1. If two or more of the original team are unable to go forward to subsequent rounds, then the next highest placed team will represent the Area.
 - 4.2. **All substitutes must have been eligible to compete in the County Final.**
5. **PROCEDURE**
 - 5.1. **First Part – Single Rope Freestyle** – is a creative form of Jump Rope that is performed by 4 competitors (each person has their own individual skipping rope). The competitors must assemble a combination of finesse, power, strength, dance and intricate arm rope skills into a routine, which is choreographed to music. Precision, synchrony and dynamic interaction between the 4 jumpers are judged in this routine. There must be a section where all 4 jumpers are doing the same thing. The rest of the routine can consist of individuals showing off their skills, 2 people synchronised, but everyone must perform.
 - 5.2. **Second Part – Double Dutch Freestyle** – is a creative form of Double Dutch which is performed by 4 competitors (2 turners and 2 jumpers). The competitors must assemble a combination of turner exchanges, finesse, power, strength, dance and intricate arm rope skills into a routine that is choreographed to music. Precision and synchrony between all 4 jumpers are judged in this routine. Each Double Dutch team member must turn and jump during the routine, not doing so will be grounds for a zero score in that component event.
6. **TIMING**
 - 6.1. The Single Rope Freestyle Section must be between 60 -75 seconds of the routine.
 - 6.2. The Double Dutch Freestyle section must be between 60-75 seconds in length.
 - 6.3. For both sections the timing will start on the first note of the music or first movement, whichever occurs first and will stop with a clear end to the section. Teams may want to ensure that there is a clear distinction between the two sections.
 - 6.4. Time faults will be imposed for timings above or below the time limits at a rate of 2 marks deducted per 15 seconds or part thereof for each section.
 - 6.5. It is advised that competition organisers use two time keepers, one for each of the single rope and double dutch elements.
 - 6.6. **Music** to be submitted to NFYFC on CD format. All music must be, at every round, a **Radio Edit – i.e. suitable and passed for radio broadcast to family (pre watershed) audiences.**
 - 6.7. Size of area to be approximately 10m x 10m. County Federations to specify for county finals.
 - 6.8. The length of rope
 - 6.8.1. Single ropes for the Single Rope routine depend on the height of the person, they can be 8ft ropes or 9ft ropes (plastic or beaded rope).
 - 6.8.2. Double Dutch ropes for the group Double Dutch routine use 16ft ropes (plastic or beaded ropes)

7. SCALE OF MARKS

Single Rope Freestyle		Double Dutch Freestyle	
Accuracy	10	Accuracy	10
Variety of Skills	10	Variety of Skills	10
Rope Manipulation Skills (Arm action, rope toss, whirls and wraps)	10	Rope Manipulation Skills (Turners skills and exchanges)	10
Overall Difficulty (Within skills & combinations performed throughout the routine)	10	Overall Difficulty (Within skills & combinations performed throughout the routine)	10
Entertainment Value (Elements that create interest)	10	Entertainment Value (Elements that create interest)	10
Time Faults (2 marks deducted per 15 seconds below or above time limit of 60 – 75 seconds)		Time Faults (2 marks deducted per 15 seconds below or above time limit of 60 – 75 seconds)	
Total	50	Total	50

8. GLOSSARY OF TERMS

8.1. Jump Rope – The American name used for rope skipping.

8.2. Rope Skipping – The more European name used for using a rope to jump over.

8.3. Single Rope Freestyle – One jumper, one rope, turn the rope over your head and then jump, many skills can be done using a single rope.

8.4. Double Dutch Freestyle – 2 ropes, 2 turners, 2 jumpers. The turners stand facing each other, you hold one handle each of one rope (right hand to the other turners left hand), (then the other rope left hand to the other turners right hand). Imagine you have a chalk board in front of you and you are going to draw two big circles next to each other. The ropes turn inwards alternatively synchronised with the turner opposite you. The ropes should hit the floor on a beat rhythm 1,2,1,2,1,2. Keep your arms in front of you and imagine you have a line down the centre of your body that you cannot cross over when drawing big circles, otherwise the ropes clash and stop. To jump into the ropes the jumper enters from next to the turner and when the rope closest to them is in the air they follow the rope in and jump over it and then keep jumping to the beat of the ropes.

9. SWA YFC AWARDS

9.1 SWA YFC Prize Cards will be awarded to teams placed 1st, 2nd and 3rd on the day of the Finals.

NFYFC Disco

(26 & Under)

RULES

COMPETITION AIM

To provide members with the opportunity to participate in a physical activity to demonstrate their Disco Dancing skills in a competition environment.

LEARNING OUTCOMES

Choreography and composition, musicality, characterisation, movement, performing, confidence, decision-making, teamwork and personal development skills.

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at <http://www.nfyfc.org.uk/document.aspx?docid=32623>

1. **DATE & VENUE**

- 1.1. The SWA YFC Final will be held on Saturday 3rd March 2018 at The Tropicana starting at 8.00pm.
- 1.2. After Area Eliminators, the Final will be held on Sunday 6th May at the 2018 Annual Convention.

2. **REPRESENTATION**

- 2.1. Counties may enter one team per 600 members or part thereof in Area Eliminators.
- 2.2. Areas will be represented in the final by one team per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 2, South East Area 1 and Wales 2)

3. **ELIGIBILITY**

- 3.1. The team may consist of between 6 and 10 members, all of whom must be 26 years of age or under on 1st September 2017 and a full member of a Club affiliated to the NFYFC. The team must consist of a minimum of 2 members of the opposite gender.

4. **SUBSTITUTION**

- 4.1. If more than 3 of the original team are unable to proceed; the next highest scoring team will represent that area.
- 4.2. **All substitutes must have been eligible to compete in the County Final.**

5. **PROCEDURE**

- 5.1. Each team is required to perform a Disco Dance or medley.
- 5.2. At the NFYFC Final the size of the dance area will be in the region of 10m x 10m on a hard wooden floor. (The County will confirm detail of the County final, the Area will confirm detail of the Area Final)
- 5.3. Music to be submitted to NFYFC no later than **2 weeks prior to the National Final** on CD format.
- 5.4. A **Performing Rights (PRS) Society for Music Form** will be supplied to finalist teams by the NFYFC (as directed by the venue license holders) for the final of the competition. This form must be completed and returned to the NFYFC together with the Music CD no later than **2 weeks prior to the event**.
- 5.5. All music must be, at every round, a **Radio Edit – i.e. suitable for radio broadcast to family audiences**.

6. **TIMING**

- 6.1. A minimum of 3 minute and a maximum of 5 minutes will be allowed for the routine.
- 6.2. **Time Penalties** - time deductions are one mark for each 15 seconds (or part thereof) over or under the allocated time by any member of the team.

7. **SCALE OF MARKS**

Creativity & Choreography	30
Technical Marks	30
Entertainment Value	20
Costume	10
Overall Presentation	10
TOTAL	100

8. **SWA YFC AWARDS**

- 8.1. SWA YFC Prize Cards will be awarded to teams placed 1st, 2nd and 3rd on the day of the Finals.

**MEMBERSHIP CARDS WILL BE REQUIRED TO TAKE
PART IN ANY SPORTS COMPETITION – NO CARD (WITH
PHOTO AND SIGNED) = NO PLAY**

NFYFC Mixed 7 A-Side Hockey

(16 – 26 years)

RULES

Competition Aim

To provide members with the opportunity to participate a musical activity demonstrating their skills in a competition environment

Learning outcomes

Physical fitness, teamwork, musicality, choreography, movement, performance, confidence

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at

<http://www.nfyfc.org.uk/document.aspx?docid=32623>

10. DATE AND VENUE

- 10.1. The SWA YFC final will be held on Sunday 4th March 2018 at Broadoak School, Weston super Mare at 10.00am
- 10.2. After Area Eliminators, the Final will be held on Sunday 1st July in Staffordshire.

11. REPRESENTATION

- 11.1. Counties may enter one team per 600 members or part thereof in Area Finals.
- 11.2. Areas will be represented in the final by one team per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 2, South East Area 1 and Wales 2)

12. ELIGIBILITY

- 12.1. A squad of ten (10) players, from whom Severn (7) players will be chosen to be on the pitch at any one time, which must include a minimum of three (3) girls on the pitch at any one time. All players must be aged 16 years and over and 26 and under on 1st September 2017 (this age range must be adhered to), and full members of a Club affiliated to NFYFC may be nominated. **This means competitors must have attained their 16th birthday on 1st September 2017 but may be 27 on the day of the competition.**

13. SUBSTITUTION

- 13.1. If 5 or more than the original squad members are unable to go forward to subsequent rounds, then the next highest placed team from the previous round will represent the Area. **All substitutions must have been eligible to play in the first round of the competition.**

14. PROCEDURE

- 14.1. The Rules of the Game of In2Hockey will apply, attached to this paper. At County Level the 6 a-side version of the rules may be used where teams play without goal keepers. (Please see supporting documents In2Hockey Guidelines and In2Hockey Rules <http://in2hockey.englandhockey.co.uk/game-guidelines.aspx> and http://in2hockey.englandhockey.co.uk/downloads/In2HockeyRules2015_7ASIDE.pdf)

14.2. A half-size all-weather pitch will be used.

14.3. The matches will be played either in 2 leagues with the winner of each league playing for 1st and 2nd place, or as a round robin tournament depending on the number of teams taking part and number of pitches available on the day of the National Final.

14.4. League points will be awarded as follows:

Win	3
Score Draw	2
No Score Draw	1
Lose	NIL

14.5. Each game will be played seven (7) minutes each way, with a 1 minute interval.

14.6. During the game rolling substitutions will be allowed from your squad.

14.7. All competitors must be suitably dressed, i.e. astro boots, socks, shinpads, shorts and shirts and the goalkeeper must wear the full goalkeeper kit, including face-mask and shin-pads, as specified by HA Rules. All teams to provide their kits and goalkeeping kit.

14.8. In the event of the points being tied after all the games have been played, the order will be decided using the greatest positive goal difference. If the points are still the same then the order will be decided by the highest goals for, followed by the lowest against and the results of the game between the two tied teams.

14.9. The Final and Semi-Finals will consist of two halves of twelve minutes each way with a two-minute interval for half time. In the event of the scores being equal at full time a further 5 minutes one way will be played. If the points are still equal after extra time a penalty shoot-out will take place with three nominated members from each team taking part. If the scores are still tied, then a sudden death penalty shoot-out will decide the winner.

14.10. The Umpires decision is final.

15. SWA YFC AWARDS

15.1. SWA YFC Prize Cards will be awarded to teams placed 1st, 2nd & 3rd on the day of the finals.

16. NOTES

16.1. It is advised to have either St John Ambulance or The British Red Cross with an ambulance in attendance at both County and Area Rounds to minimise risk to members.

16.2. Referees must be registered to England or Wales Hockey Association.

NFYFC DODGEBALL - MIXED

NOTE THIS IS NOT A NFYFC QUALIFIER (NFYFC Qualifier for 10-16 yrs SWA YFC Competitions Day)

(16-26 years old)

Sponsored by UK Dodgeball

RULES

Competition Aim

To provide members with the opportunity to take part in a National Dodgeball Competition.

Learning outcomes

Dodgeball skills, teamwork, adhering to rules, exercise, fun, winning/losing, personal development skills and improving own performance

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at <http://www.nfyfc.org.uk/document.aspx?docid=32623>

1. DATE & VENUE

- 1.1. The SWA YFC final will be held on Sunday 4th March 2018 at Broadoak School, Weston super Mare at 10.00am.
- 1.2. After Area Eliminators, the National Final will be held at the Sports Championships – Sunday 1st July 2018 in Staffordshire.

2. REPRESENTATION

- 2.1. Counties may enter one team per 600 members or part thereof in Area Eliminators.
- 2.2. Areas will be represented in the final by one team per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 2, South East Area 1 and Wales 2)

3. ELIGIBILITY

- 3.1. A squad of Eight (8) players, from whom Six (6) players will be chosen to form a team for each game, which must include a minimum of three (3) girls. All players must be aged 16 years and over and 26 and under on 1st September 2017 (this age range must be adhered to), and full members of a Club affiliated to NFYFC may be nominated. **This means competitors must have attained their 16th birthday on 1st September 2017 but may be 27 on the day of the competition.**

4. SUBSTITUTION

- 4.1. If 4 or more than the original squad members are unable to go forward to subsequent rounds, then the next highest placed team from the previous round will represent the Area.
- 4.2. **All substitutes must have been eligible to compete in the County Final.**

5. PROCEDURE (*Recommended Playing and Administration Rules as laid down by the UK Dodgeball Association*)

- 5.1. The matches will be played either in 2 leagues with the winner of each league playing for 1st and 2nd place, or as a round robin tournament depending on the number of teams taking part and number of pitches available on the day of the National Final.

5.2. League points will be awarded as follows:

Win	3
Score Draw	2
No Score Draw	1
Lose	NIL

5.3. Each team has 6 players on the court at the start of a game.

5.4. Each game lasts for 3 minutes and the match will be the best of 3.

5.5. 3 balls are placed in the Dead Zone at the start of a game.

5.6. Once the start of the game is signalled by the referee, 3 players from each team run to gain possession of the balls. Balls must be taken or passed to the back of the court before the first attempts are made.

5.7. The LEADING team, in the game (the team with the most players on the court), has 5 seconds to throw balls at their opponents, when it has possession of more than 2 balls. Throws must be valid attempts. Leading teams can retain possession of 1 ball.

5.8. When you catch a throw from an opposing player, they are out and one of your players comes back in. Players are allowed to fumble a ball while catching; but they must retain possession at the end of the catching action, while remaining on the pitch and without the ball touching any other player or any other ball, object or surface.

5.9. Catches bring players who are out back into the game in rotation (First out – first in).

5.10. You can use a ball in your possession to block a thrown ball, but you are out if the ball is knocked from your hands when you try to block the incoming ball.

5.11. You win a game by putting out all the opposing team, or by having more players left on court at the end of the 3 minute game.

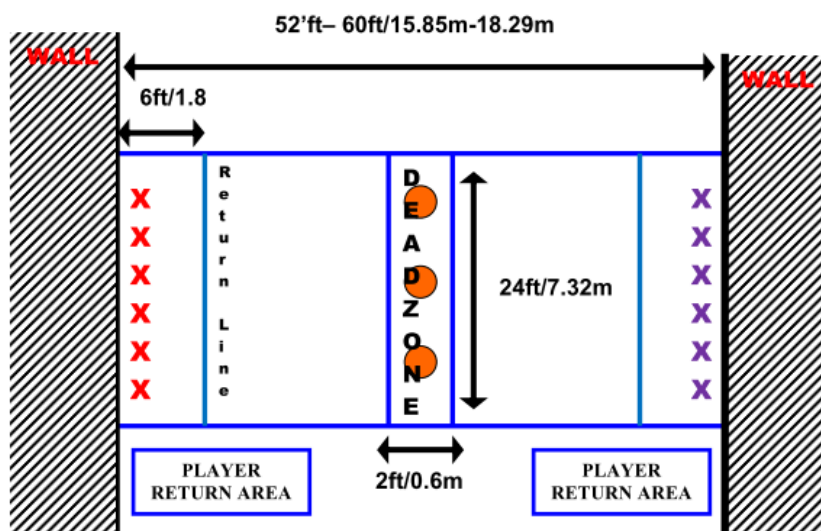
5.12. Substitutions are allowed between the 3 minute games

5.13. Head shots count – DELIBERATE head shots DO NOT COUNT and the thrower is OUT.

5.14. No taunting opponents is allowed

5.15. YOU ARE OUT:

- When a ball hits you directly, which is thrown by an opponent (clothing counts as part of the player's body)
- When an opposing player catches your throw
- When you step into the Dead Zone (hands/arms are allowed)
- When you touch a boundary line or the floor, wall, barrier over the boundary line or on the opponents side of the court
- When the Referee calls you out for any reason. The referees decision is final and no arguing with the officials is allowed and you can be ejected from the match.



6. SWA YFC AWARDS

6.1. SWA YFC Prize Cards will be awarded to teams placed 1st, 2nd, 3rd on the day of the completion.

7. NOTES

- 7.1. It is advised to have either St John Ambulance or The British Red Cross with an ambulance in attendance at both County and Area Rounds.
- 7.2. It is advised that qualified referees are used in order to minimise any risk to members but competent persons with a good knowledge of Dodgeball Rules may be used.
- 7.3. Further information and explanation can be found at www.ukdba.org

NFYFC ULTIMATE FRISBEE

16 – 26 years

RULES

Supported by UK Ultimate



Competition Aim

To provide members with the opportunity to take part in a National Ultimate Frisbee Competition.

Learning outcomes

Frisbee skills, teamwork & working with others, adhering to rules, exercise, fun; winning/losing, personal development skills and improving own performance, evaluating strengths and weaknesses

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at <http://www.nfyfc.org.uk/document.aspx?docid=32623>

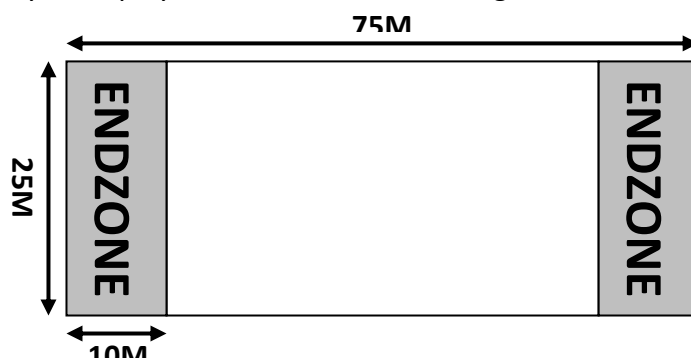
1. VENUE

- 1.1. The SWA YFC final will be held on Sunday 4th March 2018 at Broadoak School, Weston super Mare, starting at 10.00am.
- 1.2. After Area Eliminators, the Final will be held at the National Sports Day on Sunday 1st July 2018 in Staffordshire.

2. REPRESENTATION

- 2.1. Counties may enter one team per 600 members or part thereof in Area Eliminators.
- 2.2. English Areas and Wales will be represented by one team per 3,000 members or part thereof in the Competition Final.
3. **ELIGIBILITY**
 - 3.1. A minimum of 6 players are required to make a squad, there is a maximum of 10 players in a squad. From the squad 5 players are selected to be on the pitch at any one time. This **MUST** include a minimum of 1 female player on the pitch at any one time.
 - 3.2. **All players must be aged between 16 years and over and 26 and under on 1st September 2017 (this age range must be adhered to), and full members of a Club affiliated to NFYFC may be nominated. This means competitors have attained their 16th birthday on 1st September 2017 competition and may be 27 on the day of the national final.**
4. **SUBSTITUTION**
 - 4.1. If more than half of the original team members are unable to go forward to subsequent rounds, then the next highest placed team from the previous round will represent the Area. **All substitutes must have been eligible to compete in the County Final.**
5. **PROCEDURE**
 - 5.1. Ultimate is a game for two teams of five players on the pitch, each team having a minimum of 1 reserve player on the sideline up to a maximum of 5 reserve players on the sideline.
 - 5.2. Each game will last for 12 minutes with the next score to occur completing the game or until a maximum time limit of 15 minutes is reached. I.e. The final whistle will signal 12 minutes of play the game will then continue until the next score, after which the game will end. If no score is made the game will end at 15 minutes.
 - 5.3. A goal is scored when you throw the disc to a member of your team standing (or more likely running) in the last section at the end of the field known as the “endzone”, your team is attacking.
 - 5.4. The winner is determined by the team scoring the most points. A draw will be awarded if both teams have scored the same number of points at the end of the game.
 - 5.5. League points will be awarded as follows: Win 3, Draw 2, Loss 1
 - 5.6. At the beginning of the game, each team stands in the endzone which they are defending and faces the opposite team. When both teams are ready, the team with the disc throws it as far as they can towards the opposite team who will automatically be in play once they have retrieved it.
 - 5.7. Players cannot run with the disc. When a player catches they have up to 3 steps to slow down and then they must choose a pivot foot and keep this still before throwing the disc. If the player has not thrown the disc and takes additional steps, the player must return their pivot foot back to where it should be, before throwing the disc. If they did make a throw after the 3 steps and the disc was caught by their team, the disc must be returned to the thrower however if the opposition caught the disc the turnover stands.
 - 5.8. A team can therefore only move the disc upfield by throwing it from player to player.
 - 5.9. The defending team takes possession if the disc touches the ground, if it goes out of bounds or if they make an interception by catching the disc or knocking it to the ground in mid-flight.

- 5.10. Teams change ends between each point. I.e. the scoring team stays in the end zone where they have just scored.
- 5.11. A team may make unlimited substitutions, but only in the break of play after a goal has been scored and before the game restarts. Teams are allowed an unlimited amount of substitutions in each game.
- 5.12. The game is noncontact but when contact between players does occur; it may be deemed a foul.
- 5.13. The game is self regulating and players should admit when they have caused a foul. The level of sportsmanship will be rated by the opposition at the end of each game.
- 5.13.1. All members of the team must be involved in scoring the opposition's Spirit of the Game
- 5.13.2. Teams will rate their opposition awarding points under the following headings:
- Rules Knowledge and Use
 - Fouls and Body Contact
 - Fair-Mindedness
 - Positive Attitude and Self Control
 - Our Spirit compared to theirs
- 5.13.3. A score of 10 is a normal good score
- 5.13.4. Once teams have completed their Spirit of the Game Score Sheet they should hand it directly to the tournament steward who will calculate an overall average score to determine the team with the best spirit of the game score.
- 5.13.5. Please find a Spirit of the Game Score sheet below. This should be completed by each team at the end of each game.
- 5.14. The team with the best overall rating at the end of the tournament will receive additional awards. It is in each team's best interest to play honestly and fairly and treat their opposition as they would expect to be treated.
- 5.15. It is also advised that where possible a qualified Ultimate Coach or local player, in the role of "tournament advisor" be used. This will further reduce risk to members and also provide an individual that can answer rules questions, keep score and help players with self refereeing if needed. UK Ultimate, the National Governing Body for Ultimate Frisbee, will offer support where possible and will try to find individuals that are able to help in this capacity.
- 5.16. Field Dimensions: **At the National Final**, the pitch will be outside on grass and be a maximum of 75m by 25m; the endzones are a maximum 10m deep. Counties may vary these dimensions to suit their venue and may even play on an all weather pitch, grass or indoors.



- 5.17. At the National Final a 175g Ultimate disk, e.g. an Ultrastar.
- 5.18. All competitors must be suitably dressed for playing sport and be wearing their teams colours/shirt.

5.19. These are simplified rules and do not cover every situation. Basic principles of fairness should govern the outcome in situations not explicitly covered. Try to restart play in an appropriate manner such that the infringing team does not benefit. These rules are merely a guide and it is trusted that players will play this simple game in the way it is obviously meant to be played rather than looking for loopholes or ways to exploit the rules.

5.20. Further information can be found at <http://www.ukultimate.com/> however the rules stated above will be adhered to at the NFYFC National Final.

6. AWARDS

6.1. SWA YFC Prize Cards will be awarded to teams placed 1st, 2nd, 3rd on the day of the completion

7. NOTES:

7.1. **IMPORTANT:** Competitors are reminded to read carefully the General Rules relating to National Competitions if they are taking part in this Competition. These are available from NFYFC or you're County Office.

7.2. This competition **WILL** carry points towards the NFU Trophy.

7.3. It is advised to have either St John Ambulance or The British Red Cross with an ambulance in attendance at both County and Area Rounds to minimise risk to members.

NFYFC Member of the Year (18 years & over) RULES

COMPETITION AIMS

To encourage YFC members to share their experiences as a Young Farmer, reflect and evaluate their contributions and achievements in YFC and the wider community through an application and interview process.

LEARNING OUTCOMES

Communication skills, presentation skills and personal development skills

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at <http://www.nfyfc.org.uk/document.aspx?docid=32623>

1. DATE & VENUE

1.1. The SWA YFC final will be held on Sunday 4th March 2018 at The Playhouse, Weston super Mare at 10.00am.

1.2. After Area Eliminators, the National Final will be held in conjunction with the 2018 Annual Convention, Blackpool. Venue to be confirmed. Interviews and stage interviews will take place on Saturday 5th May 2018 with an announcement of results during the Annual General Meeting on Sunday 6th May 2018.

2. REPRESENTATION

2.1. Counties may enter one competitor per 600 members or part thereof in Area Eliminators.

2.2. Areas will be represented by **one** competitor in the Final competition.

2.3. Member of the Year competitors are eligible to compete in a second NFYFC final on the same day if applicable.

3. ELIGIBILITY

- 3.1. The competitor must be 18 years or over and 26 years or under on 1st September 2017 and a full member of a Club affiliated to the NFYFC.
- 3.2. If the competitor through to the National Final has to withdraw from the competition, then the next highest placed competitor will represent the Area.
- 3.3. **All substitutes must have been eligible to compete in the County Final.**

4. PROCEDURE

- 4.1. **PART 1: 28 DAYS prior** to the National Final competitors will be required to submit to the Competitions Department at NFYFC a completed synopsis form (attached) to be no more than 2 sides of A4, detailing their YFC activities. It is recommended that this form be used at County and Area level. (Special emphasis should be placed on their involvement at Club level).
- 4.2. **PART 2:** Competitors will be interviewed by a panel of Judges, in an informal atmosphere at the Annual Convention.
- 4.3. **PART 3** : Competitors will be required to attend the Pantomime finals at the Annual Convention during which they will be asked two questions on stage, one previously asked in the interview stage and another based on the competitor's contribution to the YFC movement.
- 4.4. **PART 4** : Results and Presentation of Awards will be made during the AGM at the Annual Convention.

5. OBJECTIVES

- 5.1. The objective of the competition is to select a member who has shown that they are involved in all aspects of the YFC Movement. Judges will be looking for:
 - Involvement at Club level for period of membership
 - Overall YFC involvement (i.e. Club, County, Area **or** National)
 - Specific involvement in activities in the previous 12 months (conservation, competitions, recruitment, programming, charity, sport, club officer)
 - General commitment to YFC - awareness of other members' interests in YFC and objective view of the future of the organisation
 - Knowledge of the YFC movement at Club, County, Area and National levels and to share that knowledge over the 12 month period following the final

6. SCALE OF MARKS – Total 100 marks from Formal Interview and Stage Interview

7. SWA YFC AWARDS

- 7.1. SWA YFC Prize Cards awarded to competitors placed 1st, 2nd and 3rd on the day of the final.

NFYFC Performing Arts Competition

Pantomime

RULES

COMPETITION AIMS

To encourage YFC members to work together to produce and perform an act utilising the skills learnt through training and practice.

LEARNING OUTCOMES

Teamwork, commitment, acting, drama, dance, singing, theatrical, writing, interpretation, choreography, communication skills and personal development skills.

REMINDER: Read in conjunction with **NFYFC General Rules**. Further information can be found at

<http://www.nfyfc.org.uk/document.aspx?docid=32623>

1. VENUE

- 1.1. The SWA YFC final will be held on Sunday 4th March 2018 at The Playhouse, Weston super Mare starting at 2.00pm.
- 1.2. English Area Eliminators must take place no later than 4th March 2018. This is to allow time for the competition sponsors to arrange printing of the programmes, at their in house printers, for the Regional Finals and for submission of the relevant information to the NFYFC, which is then forwarded to the theatres and adjudicators.
- 1.3. Regional eliminators will be held for both the Northern and Southern Regional Finals on Sunday 18th March 2018
- 1.4. The National Final will be held in conjunction with the Annual Convention, Blackpool on Saturday 5th May 2018.

2. REPRESENTATION

- 2.1. Counties may enter one team per 600 members or part thereof in the Area Finals.
- 2.2. Areas will be represented in the Regional Finals by one County team per 3,000 members or part thereof.
- 2.3. Representation at the National Final will be County teams as follows; **Northern 1; Southern 1; Wales 1**

3. ELIGIBILITY

- 3.1. All competitors must be 26 years of age or under on 1st September 2017 and a full member of a Club affiliated to the NFYFC.
- 3.2. **All substitutes must have been eligible to compete in the County Final.**

4. PROCEDURE

- 4.1. The competition shall take the form of a pantomime, which may be either excerpts from a pantomime* or the teams original work.
- 4.2. ***For guidance only** "Pantomime is a dramatic entertainment loosely based on a traditional fairy tale in which the activity is carried on with the help of singing, dancing, clowning, topical jokes and music, in which the performance of that action is conducted by certain stock roles, usually 'principal boy' (hero) acted by a woman, and the 'dame' acted by a man."
- 4.3. Where published works are used within the production, the team **must** provide original copies of the script **and the** adapted script for use by the judges at all stages of the competition. The competition round organisers will advise on the quantities required at each stage. If any amendments/ cuts have been made to the original, these must be highlighted with both the original wording and the new amendments. ***It is the responsibility of the team to ensure the correct Royalties are paid for each performance.***
- 4.4. Material of a questionable nature will be penalised. **Teams to note they are performing to a family audience.**

5. RISK ASSESSMENT

- 5.1. All productions **MUST**, as part of the competition, submit 14 days in advance a detailed Risk Assessment of the production that covers all activities both on and off the stage.
 - 5.1.1. **NOTE:** If a Risk Assessment is not forthcoming by the deadline of 14 days before the Regional Final or National Final, that team will be disqualified.

- 5.1.2. ALSO NOTE that the stage and theatre manager(s) hold the right, under these rules, to refuse an activity that does not meet current safety standards. The stage manager and theatre staff have full authority to stop a production that is not safe.
- 5.1.3. All teams must abide by the fire regulations of the theatre. All stage scenery must be fireproofed. Copies of the theatre regulations will be sent to teams. **Completion of a Risk Assessment form will be required prior to the Regional Finals and National Final competitions.** The Risk Assessment template is attached to these rules.

6. TIMING

- 6.1. Platform time **MUST** be between 30 and 75 minutes. This must include setting and striking the set. If the total platform time exceeds 75 minutes or is below the minimum requirement of 30 minutes, teams will have marks deducted at the rate of two points per minute, or part thereof, from the overall score.
- 6.2. A maximum of one hour will be allowed for teams to prepare for their performance and use as technical run through – any set building, flying of fly bars (cloths and props only can be flown) etc. 20 minutes of this hour is reserved for the flying of all flown items (theatre staff will be on-hand to do this for the team). During these 20 minutes, the stage **MUST** be clear. The remaining 40 minutes is for teams to use the stage as they see fit.

7. BACKSTAGE

- 7.1. A maximum of six helpers who need not be of membership age but must still hold current associate membership cards will be allowed. There is no restriction to the number of helpers who are of membership age. All helpers who are visible on stage must be YFC members under the age of 26.
- 7.2. **Producer** Each production must have **one** appointed producer; there are no restrictions of membership which applies to this position. i.e. they do not require a membership card.
- 7.3. A Member of the cast aged under 26, must be appointed to liaise on behalf of the team, during the Regional and National Final. This person will be the point of contact for stewards and competition organisers on the day of the competition.
- 7.4. **Live musical accompaniment MUST** be by an in age YFC member(s) with valid membership card (not Associate Member) and can be sited on or off stage. Taped sound effects/music is permitted. (NFYFC cannot be held responsible for the efficiency or quality of any sound system in any hall used)

8. SCALE OF MARKS

Variety and Balance	20
Originality and Entertainment Value	30
Presentation	25
Overall Effect	<u>25</u>
	<u>100</u>

9. USE OF THEATRE

- 9.1. Details of the theatre chosen for both the Regional and Final Competitions will be forwarded to all County Federations. Such details will include a plan of the stage, available lighting, electrical equipment, etc. Visual effects, electrical appliances, etc., belonging to competing teams must not interfere with the theatre lighting and must be in accordance with the safety regulations pertaining to that theatre. NFYFC and the Theatre Management will not be responsible for providing any equipment or material that is not available in the theatre and included on the list of available equipment.

- 9.2. Teams competing in the Regional and Final Competitions must prepare and submit a plan to the NFYFC Competitions Department fourteen days (14) days prior to the Competition, showing the stage setting. **Details of any inserts to be included in the curtain setting, back-cloths to be flown, a list of basic furniture, a lighting cue sheet and any information about costumes/props, etc., that have been prepared by the members should be attached together with a cast list for inclusion in the programme.**
- 9.3. All teams must abide by the fire regulations of the theatre. All stage scenery must be fireproofed. Copies of the theatre regulations will be sent to teams. **Completion of a Risk Assessment form will be required 7 days prior to the Regional Finals and Final competitions.**

10. AWARDS

- 10.1. SWA YFC prize cards will be awarded to teams placed 1st, 2nd & 3rd on the day of the finals.

11. NOTES:

- 11.1. Filming and photography is permitted by supporters (family and friends) wishing to film or photograph those taking part. Supporters must register with NFYFC on the day of the competition and be given a wristband. To note that any videoing or photographs are for personal use and should not be placed on the internet or social networking sites. These procedures will ensure that NFYFC are taking reasonable measures to keep our members under the age of 18 years safe from potential harm.
- 11.2. **Teams entered are responsible for producing a Risk Assessment that is adequate and suitable for all activities within the production.**

NOTES:

- 11.3. Please note that The Playhouse will not permit any filming of any performances at the area final by any member of the audience or competing club.
- 11.4. **An example of a Risk Assessment is attached. This is an example only and does not attempt to cover every scenario/activity that may take place within a production. Teams entered are responsible for producing a Risk Assessment that is adequate and suitable for all activities within the production.**

RISK ASSESSMENT TEMPLATE – DRAMA/ENTERTAINMENT/PANTOMIME COMPETITIONS

The template below is designed to help you conduct an appropriate identification of Risks in arranging and performing a YFC Pantomime production.

DRAMA/ENTERTAINMENT/PANTOMIME ITEM	RISK / HAZARD CONDITION	SAFETY PRECAUTIONS / RECORD OF ACTIONS TAKEN
STAGE SCENERY		
	Scenery is built, installed, rigged and dismantled safely in line with information provided by the Designer	
	Risks to all parties are adequately controlled at all stages during the scenery's life cycle (set up, use during performance, dismantling and	

	transport to and from theatre)	
Design of scenery	Unsafe structures, resulting from poor designs (check load bearings, anchor points). Only safe and suitable equipment and materials should be used.	
Materials used for scenery	Use of poor quality or unsuitable material (sharp edges or unfinished edges, protruding nails etc). Materials used must be fit for and suitable for purpose	
	Poor manufacture and building standards	
Fire risk	Increased fire risk from use of unsuitable materials. Only class 1 timber, flame retarded fabrics and furniture to be used for any part of the production.	
Presence of chemicals	Hazardous substances – COSHH assessment	
Weight / shape of items	Manual handling difficulties, caused by heavy and bulky scenery items etc	
Theatre floor and any additional floor covering	Slips and trips on uneven or unsuitable flooring	
Stage scenery climbed upon by performers	Falls from height caused by inadequate or unsuitable protection	
Stage scenery and set items	Falling objects e.g. lamps or scenery inappropriately suspended or poorly rigged	
Electrical equipment	Electric shocks or burns from unsafe electrical equipment	
Movable mechanical devices	Entrapment and / or entanglement from unguarded or unprotected mechanical devices	
Overhead stage structures	Working fly wires and support trusses should be inspected by competent riggers and regularly inspected. No one must work at height where there is a risk of falling and injuring themselves or others. Suitable ladders and	

	platforms to be used at all times.	
	No one is permitted to work underneath anyone working at height. No one must enter the 'exclusion' zone during work at height.	
	All equipment that is positioned above head height must be properly secured, and where required secured by a safety chain or lanyard.	

SUSPENDED SCENERY

Safety of suspended scenery	All sets or scenery suspended above head height should be securely suspended	
	Designer and construction team should ensure suitable hanging points are provided which are clearly identified and load tested	
	Hanging irons and points etc for wood structures should be bolted through. Metal structures should either be bolted or welded	

GLASS

Glass substitutes	The use of glass within a stage set should be avoided. Where possible use rubber glass, sugar glass or plastics such as Carbex or Perspex	
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ELECTRICAL INSTALLATIONS

Electrical supply	A competent electrician should undertake all electrical work. Essential principles are covered in BS7671 and BS7909	
	The design of props and sets which require electrical fittings and wiring should be mounted on a flat surface	

WATER

Water storage	Water tank or containers should be properly designed to ensure that they are suitable for intended use and adequately tested for leakage prior to use. Normal practice should include the provision of secondary confinement.	
Water borne infections	Ensure the water source is free from contamination, including bacteriological contamination. Best advice is not to allow anyone to drink any liquid without knowing its source	
MACHINERY OR EQUIPMENT		
	<p>Equipment or machinery, either integral to the set or prop or during its construction, needs to meet the requirement of the Provision and Use of Work Equipment Regulations 1998. The main requirement of this Act are as follows:</p> <ul style="list-style-type: none"> - the equipment / machinery is appropriate for its intended use - all dangerous or moving parts are adequately guarded - the controls are accessible and understandable - emergency stops are fitted and provide isolation from the power source if required - adequate information on its safe use and operation is provided. 	
PRESSURE SYSTEMS		
Hydraulic or pneumatic pressure	Props or sets incorporating hydraulic and pneumatic assemblies as part of the operating systems should be built to current standards, especially if failure could result in injury.	
	Designs should be subject to failure mode analysis carried out by a competent engineer, to	

	<p>ensure that all critical component fail to safety.</p> <p>Once built an installation should be subjected to an initial test to check the safety critical element, such as switches, valves, variable controllers (e.g. pressure regulator and overload protection, pressure release valves etc)</p> <p>Any system with an operating pressure of 0.5 bar or above will be subject to the Pressure Systems Safety Regulations 2000.</p>	
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FALLS FROM HEIGHTS

Prevention of falls	<p>There are 3 basic ways of preventing people from falling from height (normally considered to be above 2m):</p> <ul style="list-style-type: none"> - edge protection (parapet, guard rails etc) - restraint (safety harness fixed to suitable anchorage points etc) - by position, maintaining a safe distance from an unprotected edge. <p>Safety by position, normally a distance of 3 meters, will depend on a number of factors including type of activity taking place, the amount of space and number of people and the rake of the stage.</p> <p>A potential fall height of under 2 metres may also require the precautions described above if it is considered dangerous</p>	
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FIRE

A fire risk assessment has to be carried out for the building and adequate means of escape from the set and stage is provided	This will need to be linked to the fire arrangement adhered to by the Theatre	
All items of scenery, including props and costumes brought into the theatre, should either be naturally fire resistant, flame or fire proofed and conform to the relevant British European Standards	Check for compliance by looking for safety labels	
Furniture – certain restrictions apply to furniture	Remove or limit the use of material that give off toxic fumes during fire, such as polystyrene (polystyrenes should be treated as highly flammable liquids)	
Storage of props	Storage of props and scenery should be kept to a minimum within any stage setting whilst it is in use.	
FIRE LANES AND FIRE EXITS		
Fire escapes	<p>Means of escape in case of fire should be clearly identified and kept clear at all times.</p> <p>Props and sets should not obstruct the statutory fire signage used within stages or theatres. If necessary temporary signage should be provided if any scenery obstructs the view of the normal fire escape signs.</p>	
Communicating identified fire risks	The design and construction team should clearly identify any special fire precautions and bring these matters to the attention of the management / producer / responsible person	

To make best use of the template, you should look at each and every aspect of the Drama/Entertainment/Pantomime production systematically and consider the identified and potential hazards involved in the production. Your observations on each hazard should be recorded, together with any action taken to reduce the identified risk.

It is strongly recommended that one person assume responsibility for ensuring health and safety compliance for the Drama/Entertainment/Pantomime productions.

NAME OF PERSON RESPONSIBLE FOR UNDERTAKING THE RISK ASSESSMENT OF THE
DRAMA/ENTERTAINMENT/PANTOMIME PRODUCTION

.....

ROLE / POSITION WITHIN YFC

.....

NAME OF YFC PERFORMING THE PRODUCTION

.....

DATE AND TIME OF EVENT

.....

ADDRESS OF VENUE

.....Two final points to check:

- 1) Have you ensured that your Risk Assessment for this event complies with that undertaken by the venue?
- 2) Have you checked that appropriate insurance cover is in place for all your intended activities during the-Drama/Entertainment/Pantomime?



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